



VPK Policies and Procedures

The Growing Place Preschool offers the VPK (Voluntary Prekindergarten Program). Our program is Monday through Friday from 9:00 am to 12:30 pm.

In order for your child to receive the high quality benefits of this program it is essential that your child be here on time every day for the full 3.5 hours.

In the event that your child will be absent, please call the preschool office so that we may notify your child's teacher. Each child is allowed up to thirty absences per program year. This breaks down to roughly three absences per month, so please be cautious.

In the event that your child exceeds thirty absences they will be withdrawn from the VPK program from our site. You may choose to continue your child's care with us by using our private pay program. This would require that you pay \$425 per month.

Part of the VPK program is verifying your child's attendance at the end of each month by signing an attendance form. This form can only be signed by a parent or guardian. It is our expectation that a parent or guardian will be present to sign the attendance forms on the last school day of each month.

In the event that circumstances arise outside of the above listed attendance violation, then termination from our VPK program is at the discretion of the Director.

Parent Name/Signature _____

Child's Name (Print) _____

Date _____